First 90 Days Practice Launch Plan

Use a planning horizon of up to 90 days to organize the questions your practice needs to review. Choose the horizon and discussion dates to fit your situation. These are planning dates, not opening, payer or billing milestones.

Planning horizon begins

Planning horizon review ends

Planning lead role

Proposed practice scope - high-level summary only

Practice objective for discussion	What remains uncertain	Qualified review role

- ☐ Which practice model or operating assumption needs qualified review?
- ☐ Which proposed service, location or support question affects the plan?
- ☐ What cannot yet be concluded from the available information?

Planning dates are not readiness milestones

An objective is not a verified outcome. The horizon can be revised; reaching its end does not make the practice ready to open or bill.

Use high-level practice planning information and responsible roles only. Do not enter personal or provider identifiers, candidate records, patient or claim information, account details, amounts, credentials, bank information, system links or file paths. Keep supporting records and completed plans in approved secure practice systems. Do not upload or return this plan through a public website form.

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Which questions depend on other reviews?

Review these areas as needed; they are not a required setup sequence. Keep supporting documents and any formal determinations outside the plan.

Review area	Question or missing information	Depends on whose review?	Responsible role
Practice model and advisor questions			
Provider and payer-administration questions			
Systems and workflow questions			
Team support and reporting questions			

Separate what is known from what is assumed. Record a missing answer as "Not confirmed". Ask the appropriately qualified reviewer what the dependency means for the plan.

Separate the review questions

Credentialing, enrollment, contracting, effective dates and billing setup are distinct review questions. This plan verifies none of them. Do not use a completed row as authority to schedule care, file an application, change a system or submit a claim.

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Review the plan and carry questions forward

Use this log for discussion dates chosen by your practice. These dates are not payer deadlines or permission to open or bill.

Discussion date	Open question / planning assumption	Responsible review role	Review note / question still open

Question needing further review	Agreed review activity	Responsible role	Next discussion date

Status: Question open / Awaiting qualified review / Planning assumption revised / Review question closed

Closing a question is not a readiness certification or authorization.

Illustrative planning example - not a client case or launch recommendation

Question: Who can review whether the proposed reporting workflow has a responsible owner?
Review activity: Ask the authorized operations reviewer to clarify reporting ownership.
Responsible role: Practice manager.
Status: Question open; next discussion date set by the practice.

What assumptions should be revisited before the next discussion?

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